

DOMESTIC ABUSE PROJECT OF DELAWARE CO., INC.

14 West Second Street
Media, PA 19063

Job Description

Title: Outreach Awareness Specialist
Work Location: Media Office
Reports to: Community Education Manager
FLSA: Full Time/Exempt

The Domestic Abuse Project (DAP) of Delaware County works to prevent domestic violence and empower victims to move towards self-sufficiency. DAP provides counseling, advocacy, legal services and emergency shelter to victims.

The Outreach Awareness Specialist is a key part of DAP's outreach program and will provide awareness programming in targeted areas. Qualified candidates will be comfortable presenting to all ages and facilitating group discussions.

Responsibilities:

- Strict adherence to the DAP confidentiality policies & procedures, complete the required 45 hour domestic violence and mandated reporter trainings
- Facilitate empowerment presentations, workshops, and curriculum for groups of various ages and backgrounds, including survivors.
- Facilitate awareness programming for multiple groups across the county, including Safe House residents
- Facilitate domestic violence/teen dating violence presentations to schools and youth serving community organizations
- Provide DAP representation at community meetings and awareness events, including health fairs
- Coordinate referrals to DAP services and other community resources
- Provide crisis intervention, safety planning and supportive counseling as needed within the community
- Adhere to best practices and empowerment based approaches to supporting survivors
- Maintain records of all interventions

- Prepare monthly and quarterly statistical and narrative reports
- Implement project goals and objectives and prepare an annual report on the progress toward project goals and objectives
- Assist with awareness campaigns
- Other duties as assigned

Skills & Experience:

- Professional demeanor, strong public speaking and interpersonal skills
- A working knowledge of teen dating violence and/or domestic violence is preferred
- Awareness and knowledge of trauma informed advocacy and commitment to social change
- Ability to work independently.
- Works well in multi-disciplinary setting within agency and community partners
- Experience working with youth preferred.
- Bachelor’s degree in education, social work or related field
- Two years’ experience working in a non-profit agency
- Must have a valid driver’s license and reliable transportation
- Must pass a background check
- 45 hour domestic violence training required prior to start

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

DAP is an Equal Opportunity Employer and does not discriminate on the basis of age, race, creed, ethnicity, color, national origin, marital status, political affiliation, handicap, religion, medical condition sex, gender identity, gender expression, or sexual orientation.